## Press Advertisement

Applications are invited for the post of Advisor of the Centres on purely ad-hoc contract basis for one year at Haryana Institute of Public Administration, (HIPA) Gurugram:

The Applicants may apply on the following email by 15<sup>h</sup> November, 2021 on the mail - rekhad@hipa.in

Further details can be obtained at on the department website - hipaco.in

DIRECTOR GENERAL
HIPA GURUGRAM

# Haryana Institute of Public Administration, (HIPA) Gurugram

#### Brief about the Institute

HIPA is an apex training institute of Haryana, Constituted in 1983, to conduct training for the civil Servants and other employees of the State, Boards and Corporations. HIPA has its Headquarter at Gurugram and four divisional training centres at Panchkula, Hisar, Rohtak & Gurugram. HIPA is a registered society with Honourable Chief Minister as the President of the Governing Body and Chief Secretary to Government of Haryana as Chairperson of the Executive council.

HIPA has recently restructured and reorganised its departments into 12 centres as under:-

### Name of Centre

- 1. Centre for Ethical and Responsive Governance
- 2. Centre for e-Governance
- 3. Centre for Revenue Administration and Disaster Management
- 4. Centre for Entrepreneurship Development and Project Management
- 5. Centre for Urban Governance
- 6. Centre for Gender and Juveniles
- 7. Centre for Research and Documentation
- 8. Centre for Policy Studies
- 9. Centre for Law and Regulatory Affairs
- 10. Centre for Social Justice & Empowerment Development
- 11. Centre for Excise and Taxation
- 12. Centre for Management Development
- Applications are invited for the post of Advisor of the Centre on purely ad-hoc, contract basis for one year at Haryana Institute of Public Administration, (HIPA) Gurugram. Maximum age limit is 65 Years to apply.

#### Qualification

 Post Graduate degree with 15 years working experience in the relevant field alternately.

OR

 Ph.D. Degree in the relevant field with 15 years working experience in the relevant field alternately.

OR

 Retired from government service with relevant sector experience in Pay band Level 15 with 15 years working experience in the relevant field alternately.

#### Place of assignment

Place of assignment will be Gurugram.



#### **Duration of Engagement:**

- (a) Engagement for the Advisor of the Centre would be for a period of one year.
- (b) The engagement would be on full time basis.

#### Salary -

On the basis of last salary drawn.

TA/ DA will be paid for outstation travel.

#### Note:-

- Candidates will be shortlisted based on qualification and suitability for the centre.
- Relevant Research/Teaching/Training/work Experience is mandatory Candidate will be short listed based on qualifications and suitable of the centre.

3. No TA/DA will be paid for appearing in the interview.

- 4. Candidates may apply by 15<sup>th</sup> November, 2021 for the position by sending their detailed Curriculum Vitae through email at <a href="rekhad@hipa.in">rekhad@hipa.in</a> and the mail must include name, contact address, professional qualifications, and details of work and research experience in their CV along with name of two references with their official address, email ID and mobile numbers.
- 5. Application received after the last date shall not entertained.

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Director General HIPA